

DR. SWATI CHOKSE

✉ swatichoukse1@gmail.com ☎ +447448318089/+919993693460 📍 London, UK

PROFESSIONAL EXPERIENCE

CLINICAL ADMINISTRATOR

07/2023 – present
London

King's College Hospital NHS Foundation Trust

- Enhanced patient flow, collaborating with Medicine Bed Management to ensure 100% of unscheduled patients were assessed within 4 hours.
- Monitored and tracked patient investigations and ward activities, improving discharge planning and reducing discharge time by 20%.
- Coordinated stakeholder meetings, aligning patient pathways with organizational targets, resulting in a 15% improvement in patient throughput.
- Optimized task allocation, increasing departmental productivity by 15%.
- Fostered interdepartmental collaboration, ensuring confidentiality and infection control, enhancing patient safety.

TRANSFER OF CARE NAVIGATOR

12/2022 – 06/2023
London

Guy's and St Thomas' NHS Foundation Trust

- Streamlined patient discharges, reducing discharge times by 25% and ensuring safety.
- Partnered with social services, updating discharge status and conducting effective post-discharge follow-up.
- Participated in multidisciplinary meetings, contributing to comprehensive patient care planning.
- Established connections with care facilities, improving patient transfer logistics by 20%.
- Facilitated referrals to external organizations, addressing broader patient needs and improving support systems.

Junior Resident, Psychiatry

2021
New Delhi

Institute of Liver and Biliary Sciences

- Launched a community-based AUD clinic, enrolling over 30 patients in the first month, enhancing community health outreach.
- Prioritized ward referrals by disease severity, improving consultant workflow efficiency by 25%.
- Compiled and analyzed data from over 1,000 patients, contributing to research initiatives.
- Counseled 50+ patients monthly, working with a multidisciplinary team for holistic care.
- Assessed patient severity with various scales, ensuring effective treatment planning.

JUNIOR RESIDENT, NEUROLOGY

11/2019 – 11/2020
Bhopal

AIIMS

- Maintained and organized patient charts, ensuring accurate medical records.
- Led a team of residents, preparing rosters and training new joiners, enhancing team efficiency.
- Reviewed medication therapy, optimizing treatment plans and improving outcomes.
- Developed clinical skills in critical procedures, contributing to patient care and safety.
- Administered sedatives for radiology investigations, ensuring patient comfort.

EDUCATION

MSc Health Management

09/2021 – 09/2022
London

City, University of London

- Strategic Management in Healthcare
- Health Innovation and Systems Change
- Management and Leadership in Healthcare
- Economic Evaluation and Pharma
- Finance and Enterprise Performance
- Health Management Consultancy

- Research Methods and Applied Data Analysis
- Conducted a systematic review research, focused on mental health stigma in India

Bachelor of Medicine and Bachelor of Surgery
Barkatullah University

2018
Bhopal, India

High school (CBSE Board)
Queens' College,

Indore

SKILLS

- Strategic Planning and Execution
- Stakeholder Engagement and Management
- Communication and Interpersonal Skills
- Problem-Solving and Decision-Making
- Data Analysis and Reporting
- Adaptability and Flexibility
- Time Management and Prioritization
- Client Focus and Relationship Building

LANGUAGES

ENGLISH

HINDI

INTERESTS

Traveling | Law of Attraction Practices: | Creative Visualization | Gratitude Journaling |
Movie Enthusiast | Exploring Indian Mythology: | Cafe hopping