**ILMA NAAZ** CONTACT

Phone: 8802183283

Email: ilmanaaz519@gmail.com

**SUMMARY**

Seek and maintain position that offers professional challenges utilizing excellent time management and problem-solving skills. Has comprehensive understanding of different learning needs of students. Ability to manage tasks efficiently. Enthusiastic Student Teacher willing to take hands-on approach in and outside of classroom to engage students. Able to act as a facilitator of powerful learning experiences, while allowing students to dictate certain lessons and lead with curiosity.

Worked as a teacher trainee at Balvantray Mehta Vidya Bhawan School for 4 months. Volunteered at Lady Harding Medical college at the Psychiatry Department. Provided home tuitions to students of different classes and have experience of 4 years for the same.

**SKILLS**

* Schedule Management
* Instructional Materials Creation
* Conflict Resolution
* Lesson Planning
* Classroom Technology Implementation
* Microsoft Office
* Time Management

**EXPERIENCE**

**Teacher Trainee, 10/2022 - 02/2023**

Balvantray Mehta Vidya Bhawan - New Delhi, India

* Collaborated with teacher to plan and achieve instructional goals and objectives.
* Observed educators teaching various lessons, interacting with students and managing classrooms to gain insight and understanding of duties and responsibilities.
* Created lesson plans to incorporate mandated topics and include immersive activities for student engagement.
* Prepared visual aids, equipment and classroom displays to foster learning.
* Planned and implemented lessons using various teaching strategies to meet diverse student needs.

**Volunteer, 01/2019 - 01/2019**

Lady Harding medical college - New Delhi, India

* Observed clients and patients in the Psychiatry Department.
* Followed directions from supervisors and completed tasks within appropriate timeframe.

**EDUCATION AND QUALIFICATIONS**

* Bachelors of Education, Special Education, 04/2023

Jamia Millia Islamia - New Delhi

* Qualified CTET Paper II (December 2022)

Subjects: Social Science and English

* Bachelor of Arts, Applied Psychology, 05/2019

University of Delhi - New Delhi

* Senior Secondary, Arts, 05/2016

Summer Fields School - New Delhi

**ACTIVITIES AND HONORS**

* Was a member of mental health awareness society called Izhaar during graduation, which dealt with issues revolving around youth and the problems faced by them.
* Attended expressive arts therapy workshop in 2018 which was held for two days.