

Gungeet kaur Kalra

Profile

CAREER OBJECTIVE: To take every opportunity as a challenge because I believe if you cannot stand up on your own, opportunity will never stand up for you.

Employment History

Intern , Sir Gangaram Kolmet Hospital, Delhi

. Reported back to instructor to receive day-to- day tasks and responsibilities.
Observation of the cases and testings Analyzed problems and worked with teams to develop solutions.

HR Generalist, Cita Aviation, Delhi

- Liaised between management and employees to deliver conflict resolution, alleviate problems, and interpret compensation and benefits policies. .
- Developed and maintained positive relationships with external vendors, insurance providers and benefits administrators to establish trust and rapport.

Hr recruitment , La cartel , New delhi

PRESENT

- Developed and implemented recruitment strategies for based clients.
- Managed and recruitment personnel.
- Overhauled onboarding process to improve quality of inductions and efficiency of new hires.
- Sourced, screened and interviewed high-level candidate searches for brands with varying needs.
- Mentored new consultants to build team capabilities and competencies and improve KPI attainment.

Education

Ba applied psychology hons, Galgotias university , New Delhi

PRESENT

Achievements

Research paper, Delhi

I have written a research paper which is published and available on scopus.com

Here is the link below

https://journals.kozminski.cems-j.com/index.php/pl_cemj/article/view-2024/179.html

Details

D-36 Saraswati Garden
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India
9999356400
gungeet6@gmail.com

Skills

Communication Skills

Leadership

Conflict Resolution

Communications

Operations

Planning

Management

Applied Psychology

Strategic Planning

Psychology

Collaboration

Languages

English

Hindi

Punjabi



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